

**CITY MANAGER**  
JASON PATRICK  
**CITY SECRETARY**  
DIANA ECHARTEA  
**CITY CLERK**  
KAYLA CARGILE  
**COURT CLERK**  
CHRISSA BYRD

**CITY OF HUBBARD**  
**REGULAR CITY COUNCIL MEETING**  
**HUBBARD CITY HALL, CHAMBER ROOM**  
**118 N MAGNOLIA AVE, HUBBARD, TEXAS**

**MAYOR**  
MARY ALDERMAN  
**MAYOR PRO-TEM**  
KENNETH BALDWIN  
**ALDERMAN**  
EVLYN HAWTHORNE  
AUDREY JOHNSON  
LYNN HAMMER

## **Minutes of Meeting – October 15, 2019**

### **I. Call to Order, Proof of Posting, Proof of Notification**

Mayor, Mary Alderman called the Regular Meeting to order and announced a quorum was present; followed by the Pledge of Allegiance. All council members were present

### **II. Hearing from the public:**

- A. Rocky Brady was not present to discuss what can be put or built on his property.
- B. Ted Crisp was present and discussed he had requested the city to remove a tree that had falling onto his property from a city alley but it was never removed. So, Mr. Crisp hired someone to cut and remove. Mr. Crisp also requested his water bill be reduced although he did turn on the water without the city's knowledge, stated he had a water leak and did use the water. The Council made no changes in customer's bill.
- C. Walter Hill was present to discuss opening a Bed & Breakfast at his residence located at 400 NW 2<sup>nd</sup> Street and requested the city requirements. Mr. Hill was instructed to obtain a health, fire and building inspection and if inspections passed to come before the council for a decision.

### **III. Action Items**

- A. Award of contract for construction of 2015 CDBG-DR No. 18-393-000-B102, NE 7<sup>th</sup> Street Improvements, subject to concurrence with the General Land Office.  
  
Danny Hase with KSA Engineers was present and stated 1 bid was received from XIT Paving and Construction in the amount of \$299,650, however, the bid is over budget and the city would have to come up with the difference or possibly re-advertise for bids. Council inquired about reduction of costs in Seed/Fertilizer, Barricades, Signs and Traffic Handling. Kenneth Baldwin made the motion to table action until bid tabulations could be reviewed for possible cost reductions, seconded by Lynn Hammer. The vote was 4 to 0. Motion carried.
- B. Award of contract for construction of 2015 CDBG-DR No. 18-393-000-B104, Trimble Lift Station improvements, subject to concurrence with the General Land Office.

Danny Hase with KSA Engineers was present and stated the following 6 bids were received:

J.S. Haren Company	\$307,000.00
Terry Black	\$382,262.45
Pipe Works Construction	\$387,900.00

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Rumsey Construction	\$390,328.37
Summit Solutions	\$449,999.50
Schofield Civic Construction	\$469,277.00

Mr. Hase stated the lowest bidder is J.S. Haren Company. KSA has worked with them previously and some minor issues had surfaced during the construction process due to the distance of their office. On another issue, the type of flow system they placed in their bid was not a KSA recommendation and all contractors were instructed to contact KSA about alternate systems prior to bidding, but they failed to do so.

Based on not following bid instructions, Lynn Hammer made the motion to reject the lowest bidder, J.S. Haren Company and award the contract for construction of 2015 CDBG-DR 18-393-000-B104 to Terry Black Construction in the amount of \$382,262.45, seconded by Kenneth Baldwin. The vote was 4 to 0. Motion carried.

C. Final payment of \$4,000 to Extreme Roofing & Construction for the repairs at the Recreation Center.

Lynn Hammer made the motion to approve final payment to Extreme Roofing & Construction in the amount of \$4,000 for the repairs at the Recreation Center, seconded by Audrey Johnson. The vote was 4 to 0. Motion carried.

D. Minutes of September 10, 2019.

Kenneth Baldwin made the motion to approve the September 10, 2019 minutes, seconded by Lynn Hammer. The vote was 4 to 0. Motion carried.

E. September 2019 financials

Audrey Johnson made the motion to approve the September 2019 financials, seconded by Evlyn Hawthorne. The vote was 4 to 0. Motion carried.

**IV. Discussion**

- A. Wheatley Recreation Center Activity Report – Evlyn Hawthorne reported this week is Food Giveaway and Fall Carnival will be on October 31<sup>st</sup>.
- B. City Manager Report/Police Chief ‘s Monthly Activity Report - Police Department report was distributed for review. Jason Patrick discussed about investors buying property outside of town and looking inside the city limits.

**V. Adjourn**

Audrey Johnson made the motion to adjourn the regular session, Evlyn Hawthorne seconded the motion. The vote was 4 to 0. Motion carried.

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Mary Alderman, Mayor

ATTEST:

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Diana Echartea