

CITY OF HUBBARD

MARY ALDERMAN, Mayor
JASON PATRICK, City Manager
DIANA HALL, City Secretary
CAROL WALLACE, Court Clerk
MARY MCCAUGRENN, Utility Clerk

KENNETH BALDWIN, Mayor Pro-Tem
SIMONE JOHNSON, Alderman
BRANDON IVY, Alderman

ROGER LYNCH, Alderman
WAYNE TAYLOR, Alderman

MINUTES OF REGULAR CALLED MEETING March 18, 2025

Call to Order, Proof of Posting, Proof of Notification

Mayor, Mary Alderman called the Regular Meeting to order and announced a quorum was present with Kenneth Baldwin, Wayne Taylor, Roger Lynch, Brandon Ivy and Simone Johnson. Followed by the Pledge of Allegiance

INFORMAL CITIZEN COMMENTS - None

I. PUBLIC HEARING

Mayor Alderman opened the public hearing to discuss Chris Kelly's request for the re-zoning of Block 115 of the Original Town of Hubbard from District "R" Residential to District "C" Commercial. With no comments or oppositions, public hearing was closed.

II. PUBLIC COMMENTS

Russell Barlow – was present and discussed a goat roping and/or petting zoo at 211 NE 4th Street to attract business and fundraiser for Church Youth. Currently it has been held at the Cowboy Church and rodeo grounds. Council discussed issues with parking, the area too close to residential houses, liability insurance and clean-up after the event.

III. AGENDA ITEMS

- A. Ordinance No. 032025-51 **An Ordinance providing for the Specific Use Permit for Chris Kelly for rezoning Block 115 from District "R" Residential to District "C" Commercial in Hill County, Hubbard Texas.**

Simone Johnson made the motion to approve Ordinance No. 032025-51 An Ordinance providing for the Specific Use Permit for Chris Kelly for rezoning Block 115 from District "R" Residential to District "C" Commercial in Hill County, Hubbard Texas; seconded by Brandon Ivy. The vote was 5 to 0. Motion carried.

- B. Approving and authorizing publication of notice of intention to issue combination tax and revenue certificates of obligation, including the adoption of a Resolution No 2025-03-10 pertaining thereto.

Wayne Taylor made the motion to approve adopting Resolution No 2025-03-10 authorizing the publication of Notice of Intent to issue combination tax and revenue certificates of obligation; seconded by Roger Lynch. The vote was 5 to 0. Motion carried.

- C. Awarding contract for the installation of approximately 720 Neptune MACH10 AMR Meters.

The City received the following 4 bid proposals for the installation of approximately 720 Neptune MACH10 AMR Meters: Ratliff Utilities \$73,880; WR Utilities \$98,600; R&B Ventures, LLC \$103,498 and Heckel and Sons Construction, LLC \$105,020. City Manager, Jason Patrick recommended WR Utilities.

Wayne Taylor made the motion to award the contract to WR Utilities in the amount of \$98,600; seconded by Roger Lynch. The vote was 5 to 0. Motion carried.

- D. A Resolution reviewing/approving the 2024 Municipal Maintenance Agreement Update between the Texas Department of Transportation and the City of Hubbard for the maintenance, control, supervision, and regulation of certain state highways and/or portions of State Highways in the City of Hubbard, Texas and providing for the execution of said agreement.**

Simone Johnson made the motion to approve Resolution No 2025-03-11 reviewing/approving the 2024 Municipal Maintenance Agreement Update between the Texas Department of Transportation and the City of Hubbard for the maintenance, control, supervision, and regulation of certain state highways and/or portions of State Highways in the City of Hubbard, Texas and providing for the execution of said agreement; seconded by Roger Lynch. The vote was 5 to 0. Motion carried.

- E. Certification of Unopposed Candidates for the May 3, 2025 General Election.**

Wayne Taylor made the motion to approve the City Secretary's Certification of Unopposed Candidates for the May 3, 2025 General Election; seconded by Simone Johnson. The vote was 5 to 0. Motion carried.

- F. Order declaring the May 3, 2025 General Election cancelled in accordance with Section 3.053 of the Texas Election Code.**

Brandon Ivy made the motion to approve the Order declaring the May 3, 2025 General Election cancelled in accordance with Section 3.053 of the Texas Election Code; seconded by Simone Johnson. The vote was 5 to 0. Motion carried.

- G. Minutes of February 11, 2025**

Roger Lynch made the motion to approve the minutes of February 11, 2025; seconded by Wayne Taylor. The vote was 5 to 0. Motion carried.

- H. February 2025 financials.**

Simone Johnson made the motion to approve the February 2025 financials; seconded by Brandon Ivy. The vote was 5 to 0. Motion carried.

Before going into Executive Session, Mayor Alderman asked council to hear comments from Andy Sanchez. Mr. Sanchez introduced himself and stated he will start offering counseling sessions at the First Baptist Church on April 19, 2025 for drug/alcohol recovery, domestic family and child abuse. He is currently funded by State and Federal funds.

IV. EXECUTIVE SESSION

Simone Johnson made the motion to meet in closed session at 6:37 p.m. under Section 551.072 of the Texas Government Code to deliberate Real Property regarding contract negotiations with B&L Construction for the sale of Lake One and Section 551.074 – Personnel Matters regarding renewal of pool contract and upgrades for business development; seconded by Brandon Ivy. The vote was 5 to 0. Motion carried.

Roger Lynch made the motion to reconvene into open session at 6:59 p.m.; seconded by Simone Johnson. The vote was 5 to 0. Motion carried.

Matters of deliberation in Executive Session. Roger Lynch made the motion to take no action; seconded by Wayne Taylor. The vote was 5 to 0. Motion carried.

V. MONTHLY REPORTS

Jason Patrick presented the following: 121 calls for service and 140 violations, the Notice of Intent is for \$7,000,000 but will be done in phases; future utility rate and tax increases; closing on Lake One property the first week in April; new meters will increase revenue by 30% and we should have new water lines and tower within 12 months.

Larry Hawthorne presented the following: March 18, 2025 was the food give-away to 126 families and volunteers are still needed.

Kenneth Baldwin presented the following: 40 calls for service, received a \$5,000 grant for protective gear; applying for \$25,000 grant for new lockers and all trucks are running.

VI. ADJOURNMENT

Wayne Taylor made the motion to adjourn the regular session; seconded by Kenneth Baldwin. The vote was 5 to 0. Motion carried.

Mary Alderman, Mayor

ATTEST:

Diana Hall, City Secretary