

CITY OF HUBBARD

MARY ALDERMAN, Mayor
JASON PATRICK, City Manager
DIANA HALL, City Secretary
CAROL WALLACE, Utility Clerk

KENNETH BALDWIN, Mayor Pro-Tem
SIMONE JOHNSON, Alderman
CHRIS WILKINS-SPIGENER, Court Clerk

ROGER LYNCH, Alderman
WAYNE TAYLOR, Alderman
MARTY KIMBROUGH, Alderman

MINUTES OF REGULAR MEETING JUNE 6, 2023

Call to Order, Proof of Posting, Proof of Notification

Mayor Mary Alderman called the Regular Meeting to order and announced a quorum was present with Kenneth Baldwin, Wayne Taylor, Marty Kimbrough, Roger Lynch and Simone Johnson. Followed by the Pledge of Allegiance

INFORMAL CITIZEN COMMENTS (open for 5 minutes only) - None

I. PUBLIC COMMENTS

Jane Anderson was present and discussed re-platting Edgewood Place Addition more specifically located at 404 Trimble Avenue and currently designated as Lots 114-119. Replat to Lots 114-117 Tract 1, Lots 118-119 Tract 2 and Lots 90C-93C Tract 3.

Cindy Fulton was present to discuss re-platting Holly Addition more specifically located in Part Lots 8 and 9 for the purpose of achieving ½ acre for septic tank requirements/specifications.

Jeana Cote was not present to discuss repairs and maintenance at City Park (near swimming pool)

II. AGENDA ITEMS

A. Special Use Permit Application from Jennifer Talley.

Public Hearing was held last month for Ms. Talley's Hub Retreat with only concerns of parking. Wayne Taylor made the motion to approve Ms. Talley's Specific Use Permit for a retreat rental for sewing, Bible study, family gatherings, etc; seconded by Simone Johnson. The vote was 5 to 0. Motion carried.

B. Mayor Pro-Tem Appointment

Simone Johnson made the motion to appoint Kenneth Baldwin as Mayor Pro-Tem; seconded by Roger Lynch. Simone Johnson, Roger Lynch, Wayne Taylor and Marty Kimbrough voted aye. Kenneth Baldwin abstained. Motion carried.

C. Jane Anderson - Final plat of Edgewood Place Addition located at 404 Trimble Avenue, replat to Lots 114-117 Tract 1, Lots 118-119 Tract 2 and Lots 90C-93C Tract 3.

Marty Kimbrough made the motion to approve the final plat of Edgewood Place Addition located at 404 Trimble Avenue, replat to Lots 114-117 Tract 1, Lots 118-119 Tract 2 and Lots 90C-93C Tract 3; seconded by Roger Lynch. The vote was 5 to 0. Motion carried.

D. Johnny Fulton - Final plat of Holly Addition located in Part Lots 8 and 9 for the purpose of achieving ½ acre for septic tank requirements/specifications.

Marty Kimbrough made the motion to approve the final plat of Holly Addition located in Part Lots 8 and 9 for the purpose of achieving ½ acre for septic tank requirements/specifications; seconded by Wayne Taylor. The vote was 5 to 0. Motion carried.

E. General Land Office - final plat situated in the Jesse Beasley Survey, Abstract No. 43 Tract 5 5.65 AC located on an abandoned railroad for the purpose of a multi-housing project under the General Land Office Contract No. 19-110-000-B466.

Marty Kimbrough made the motion to approve the final plat situated in the Jesse Beasley Survey, Abstract No 43 Tract 5 5.65 acres located on an abandoned railroad for the purpose of a multi-housing project under the General Land Office Contract No. 19-110-000-B466; seconded by Simone Johnson. The vote was 5 to 0. Motion carried.

F. April 18, 2023 minutes.

Simone Johnson made the motion to approve the April 18, 2023 minutes; seconded by Marty Kimbrough. The vote was 5 to 0. Motion carried.

G. April and May 2023 financials.

Marty Kimbrough made the motion to approve the April and May 2023 financials; seconded by Simone Johnson. The vote was 5 to 0. Motion carried.

III. EXECUTIVE SESSION:

A. Mayor Alderman announced at 6:40 p.m. the Council will now meet in closed session under Section 551.084 of the Texas Government Code, Personnel Matters to deliberate the evaluation and contract of City Manager/Chief of Police. Simone Johnson made the motion to meet in closed session under Section 551.084; seconded by Kenneth Baldwin. The vote was 5 to 0. Motion carried.

B. Mayor Alderman announced at 6:55 p.m. the Council will now reconvene into open session

1. Matters of deliberation in Executive Session. – Simone Johnson made the motion to accept the City Manager/Chief of Police contract as written; seconded by Marty Kimbrough. The vote was 5 to 0. Motion carried.

IV. MONTHLY REPORTS

A. Jason Patrick, Chief of Police reported on the department's monthly activity. As City Manager the following was reported: KSA Engineers will be available next month to discuss the city's water supply study; all city hall technology equipment has been updated and established on a lease program; budget workshops will soon be scheduled and looking at purchasing new equipment for streets and police; searching for a part-time contract labor to assist with mowing and streets; bathrooms at park need to be locked up and some pea gravel is needed in play area; belt and pump at sewer plant was replaced and possible renovations at city hall.

B. Simone Johnson reported on the Wheatley Recreation Center monthly report. CM Blanks annual homecoming is scheduled for July 7-9 2023; floors have been completed at the gym and look good; Food Give-Away continues with 300 individuals served and Summer feeding program begins.

C. Kenneth Baldwin reported on Fire Department monthly report. 39 calls for service and spent \$1,000 on equipment repairs.

V. ADJOURNMENT

Kenneth Baldwin made the motion to adjourn the regular session; seconded by Wayne Taylor. The vote was 5 to 0. Motion carried.

Mary Alderman, Mayor

ATTEST:

Diana Hall, City Secretary