

**HUBBARD ECONOMIC DEVELOPMENT CORPORATION**  
**118 N MAGNOLIA**  
**HUBBARD, TEXAS 76648**

**Board Members and Officers**

**President**  
*Glenn Cannon*  
**Vice President**  
*Kenneth Baldwin*  
**Secretary/Treasurer**  
*Bobbie Loud*

*Evlyn Hawthorne*  
*Eugene Fulton*  
*Taylor Weatherby*  
*Helga Warner*  
**Ex-Facto Officers**  
**City Manager**  
*Jason Patrick*  
**City Secretary**  
*Amber Fuller*

**MINUTES**  
**CITY OF HUBBARD**  
**HUBBARD ECONOMIC DEVELOPMENT CORPORATION**  
**REGULAR SCHEDULED MEETING**  
**HUBBARD CITY CIVIC CENTER, FRONT ROOM**  
**300 N MAGNOLIA AVE, HUBBARD, TEXAS**  
**MONDAY, AUGUST 14<sup>TH</sup>, 2017, 6:30 P.M.**

The Hubbard Economic Development Board met in a regular scheduled meeting on Monday, August 14<sup>th</sup>, 2017 at 6:30pm in the City of Hubbard, at the Hubbard City Civic Center, Front Room, 300 N Magnolia Ave. Board members present were Glenn Cannon, Evlyn Hawthorne, Bobbie Loud, Kenneth Baldwin (arrived at 6:40p.m.), Helga Warner (arrived at 6:58p.m.), and Taylor Weatherby. Eugene Fulton was absent. City Manager, Jason Patrick was absent and City Secretary, Amber Fuller was present.

**I. Call to Order, Proof of Posting, and Proof of Notification.**

**A. Pledge of Allegiance**

President, Glenn Cannon, called the meeting to order at 6:33pm followed by the pledge of allegiance.

**II. Hearing from the public**

**1. Chamber of Commerce Update**

Taylor Weatherby gave the Chamber of Commerce update per Eugene Fulton's notes.

**III. Action Items**

**A. Consider and Act on proposal from Kevin Cervenka regarding a marketing plan.**

Mr. Cervenka presented creating a landing page for the Civic Center. He stated the business he works with would charge a \$1500.00 start-up fee and \$500.00 per month for their services.

No action.

**B. Consider and Act on Taco 31 lease agreement.**

No action.

**C. Consider and Act on HEDC June and July 2017 financials.**

Taylor Weatherby made the motion to approve the June and July 2017 financials. Kenneth Baldwin seconded the motion. All were in favor and the motion carried.

**D. Consider and Act on June 5, 2017 minutes.**

Bobbie Loud made the motion to approve the June 5, 2017 minutes. Kenneth Baldwin seconded the motion. All were in favor and the motion carried.

.....

**IV. Discussion**

**A. Report on Civic Center activities and upcoming events.**

Katharine Matthys reported on Civic Center activities, Civic Center décor, and alternate air conditioning and heating for offices.

**B. City Manager Report**

**1. Business development within the City of Hubbard**

No discussion.

**V. Budget Workshop**

**A. HEDC Budget Workshop for fiscal year 2017/2018**

The Hubbard Economic Development Corporation went over the budget for the fiscal year 2017/2018.

**VI. Adjourn.**

Bobbie Loud made the motion to adjourn the meeting at 7:44p.m. Evlyn Hawthorne seconded the motion. All were in favor and the motion carried.



City Secretary, Amber Fuller



President, Glenn Cannon

**HUBBARD ECONOMIC DEVELOPMENT CORPORATION**  
**118 N MAGNOLIA**  
**HUBBARD, TEXAS 76648**

**Board Members and Officers**

**President**  
*Glenn Cannon*  
**Vice President**  
*Kenneth Baldwin*  
**Secretary/Treasurer**  
*Bobbie Loud*

*Evlyn Hawthorne*  
*Eugene Fulton*  
*Taylor Weatherby*  
*Helga Warner*  
**Ex-Facto Officers**  
**City Manager**  
*Jason Patrick*  
**City Secretary**  
*Amber Fuller*

**MINUTES**  
**CITY OF HUBBARD**  
**HUBBARD ECONOMIC DEVELOPMENT CORPORATION**  
**CALLED SCHEDULED MEETING**  
**HUBBARD CITY CIVIC CENTER, FRONT ROOM**  
**300 N MAGNOLIA AVE, HUBBARD, TEXAS**  
**THURSDAY, AUGUST 31, 2017, 6:00 P.M.**

The Hubbard Economic Development Board met in a called scheduled meeting on Thursday, August 31, 2017 at 6:00pm in the City of Hubbard, at the Hubbard City Civic Center, Front Room, 300 N Magnolia Ave. Board members present were Glenn Cannon, Evlyn Hawthorne, Bobbie Loud (arrived at 6:18p.m.), Kenneth Baldwin, Eugene Fulton and Taylor Weatherby. Helga Warner was absent. City Manager, Jason Patrick and City Secretary, Amber Fuller were present.

**I. Call to Order, Proof of Posting, and Proof of Notification.**

**A. Pledge of Allegiance**

President, Glenn Cannon, called the meeting to order at 6:14pm followed by the pledge of allegiance.

**II. Action Items**

**A. Consider and Act on when to pay event planner.**

Bobbie Loud made the motion to pay the event planner after the event has occurred. Taylor Weatherby seconded the motion. All were in favor and the motion carried.

**III. Budget Workshop**

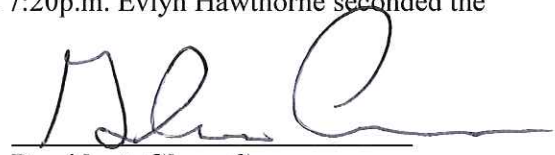
**A. HEDC Budget Workshop for fiscal year 2017/2018**

The Hubbard Economic Development Corporation discussed the budget for the 2017/2018 fiscal year. Eugene Fulton requested the board review the original agreement with Taco 31. The board discussed giving Mr. Martinez five more months before he would be required to pay the rental fee of \$350.00 per month. This change would bring in \$1400.00 in rental income for the fiscal year 2017/2018. The board also discussed how the marketing proposal from Mr. Cervenka would affect the upcoming budget. The proposal included creating and maintaining a web page for the Civic Center for \$500.00 per month plus a \$1500.00 start-up fee. This would add an additional expense of \$7000.00 for the 2017/2018 fiscal year budget. Mr. Fulton proposed hosting a New Year's Eve Dance fundraiser. President, Glenn Cannon, requested adding the fundraiser to the next agenda.

**IV. Adjourn.**

Bobbie Loud made the motion to adjourn the meeting at 7:20p.m. Evlyn Hawthorne seconded the motion. All were in favor and the motion carried.

  
\_\_\_\_\_  
City Secretary, Amber Fuller

  
\_\_\_\_\_  
President, Glenn Cannon