

CITY OFFICIALS
CITY MANAGER
JASON PATRICK
CITY SECRETARY
AMBER FULLER
CITY CLERK
DEPUTY COURT CLERK
SINA WHISTLER
COURT CLERK
DEBBIE WALTER

MINUTES
CITY OF HUBBARD
CITY COUNCIL MEETING
REGULAR SCHEDULED MEETING
HUBBARD CITY HALL, CHAMBER ROOM
118 N MAGNOLIA AVE, HUBBARD, TEXAS
TUESDAY, NOVEMBER 14th, 2017, 6:00PM

MAYOR
MARY ALDERMAN
MAYOR PRO-TEM
KENNETH BALDWIN
ALDERMAN
EVLYN HAWTHORNE
ASHLEE PEACOCK
AUDREY JOHNSON
LYNN HAMMER

The City Council of Hubbard met in a regular scheduled meeting on Tuesday, November 14th, 2017 in the City of Hubbard, at the Hubbard Chambers room, 118 N Magnolia. Mayor, Mary Alderman, Kenneth Baldwin, Audrey Johnson, Evlyn Hawthorne, Ashlee Peacock, and Lynn Hammer were present. None were absent. City Administrative Employees, City Manager/Chief of Police, Jason Patrick and City Secretary, Amber Fuller were present.

I. Call to Order, Proof of Posting, Proof of Notification

A. Mayor, Mary Alderman, called the meeting to order at 6:00pm followed by the Pledge of Allegiance.

II. Hearing from the public:

None

III. Action Items

A. Consider and Act on Resolution 111417-01 Authorizing Submission of the 2015 Community Development Block Grant Disaster Recover (CDBG-DR) Application to the Texas General Land Office for sewer improvements.

Ashlee Peacock made the motion to approve Resolution 111417-01 Authorizing Submission of the 2015 Community Development Block Grant Disaster Recover (CDBG-DR) Application to the Texas General Land Office for sewer improvements. Lynn Hammer seconded the motion. All were in favor and the motion carried.

B. Consider and Act on Resolution 111417-02 Authorizing Submission of the 2015 Community Development Block Grant Disaster Recover (CDBG-DR) Application to the Texas General Land Office for drainage improvements.

Ashlee Peacock made the motion to approve Resolution 111417-02 Authorizing Submission of the 2015 Community Development Block Grant Disaster Recover (CDBG-DR) Application to the Texas General Land Office for drainage improvements. Kenneth Baldwin seconded the motion. All were in favor and the motion carried.

C. Consider and Act on Citizen Participation Plan.

Ashlee Peacock made the motion to approve the Citizen Participation Plan. Evlyn Hawthorne seconded the motion. All were in favor and the motion carried.

D. Consider and Act on Resolution by the designating authorized signatories for contractual documents and documents for requesting funds pertaining to the Texas Community Block Grant Program (TxCDBG) Contract Number 7217209.

Ashlee Peacock made the motion to approve the Resolution by the designating authorized signatories for contractual documents and documents for requesting funds pertaining to the Texas Community Block Grant Program (TxCDBG) Contract Number 7217209. Lynn Hammer seconded the motion. All were in favor and the motion carried.

E. Consider and Act on Resolution regarding Civil Rights. (This Resolution has 6 attachments: Citizen Participation Plan, Section 3 Policy, Excessive Force Policy, Section 504 and Grievance Procedures, Code of Conduct Policy, Fair Housing Policy)

Ashlee Peacock made the motion to approve Resolution regarding Civil Rights. (This Resolution has 6 attachments: Citizen Participation Plan, Section 3 Policy, Excessive Force Policy, Section 504 and Grievance Procedures, Code of Conduct Policy, Fair Housing Policy). Lynn Hammer seconded the motion. All were in favor and the motion carried.

- F. Consider and Act on Resolution 111417-03 Authorizing Submission of the 2015 Community Development Block Grant Disaster Recover (CDBG-DR) Application to the Texas General Land Office for the construction of new housing units for low and moderate income households.**
Ashlee Peacock made a motion to approve the Resolution 111417-03 Authorizing Submission of the 2015 Community Development Block Grant Disaster Recover (CDBG-DR) Application to the Texas General Land Office for the construction of new housing units for low and moderate income households. Kenneth Baldwin seconded the motion. All were in favor and the motion carried.
- G. Consider and Act on Memorandum of Agreement between the City of Hubbard and the Hubbard Housing Authority.**
Evlyn Hawthorne made the motion to approve Memorandum of Agreement between the City of Hubbard and the Hubbard Housing Authority. Audrey Johnson seconded the motion. All were in favor and the motion carried.
- H. Consider and Act on reimbursing TMRS contributions for Jason Patrick due to missed payments.**
Ashlee Peacock made the motion to reimburse TMRS contributions for Jason Patrick due to missed payments. Kenneth Baldwin seconded the motion. All were in favor and the motion carried.
- I. Consider and Act on cancelling the regular scheduled meeting for December 2017.**
Audrey Johnson made the motion to approve cancelling the regular scheduled meeting for December 2017. Ashlee Peacock seconded the motion. All were in favor and the motion carried.
- J. Consider and Act on October 2017 financials.**
Ashlee Peacock made the motion to approve the October 2017 financials. Audrey Johnson seconded the motion. All were in favor and the motion carried.
- K. Consider and Act on October 17th, 2017 minutes.**
Ashlee Peacock made the motion to approve the October 17th, 2017 minutes. Audrey Johnson seconded the motion. All were in favor and the motion carried.

IV. Discussion

A. City Manager

- 1. Report on Public Works Department projects**
City Manager, Jason Patrick, reported on activities and duties of the Public Works Department and the Water/Wastewater Director.
- 2. Juvenile Case Manager Report**
No discussion.

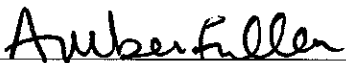
B. Police Chief Report

- 1. Monthly activity log**
Chief of Police, Jason Patrick, gave the monthly October 2017 police report.

C. Recreation Center Report

- 1. Events at the Recreation Center**
No report

- V. Adjourn:** Ashlee Peacock made the motion to adjourn the meeting at 7:05pm and Audrey Johnson seconded the motion. All were in favor and the motion carried.


Amber Fuller, City Secretary


Mary Alderman, Mayor