

CITY OFFICIALS
CITY MANAGER
JASON PATRICK
CITY SECRETARY
AMBER FULLER
CITY CLERK
DEPUTY COURT CLERK
SINA WHISTLER
COURT CLERK
DEBBIE WALTER

MINUTES
CITY OF HUBBARD
CITY COUNCIL MEETING
REGULAR SCHEDULED MEETING
HUBBARD CITY HALL, CHAMBER ROOM
118 N MAGNOLIA AVE, HUBBARD, TEXAS
TUESDAY, JUNE 13th, 2017, 6:00PM

MAYOR
MARY ALDERMAN
MAYOR PRO-TEM
KENNETH BALDWIN
ALDERMAN
EVLYN HAWTHORNE
ASHLEE PEACOCK
LYNN HAMMER
AUDREY JOHNSON

The City Council of Hubbard met in a regular scheduled meeting on Tuesday, June 13th, 2017 in the City of Hubbard, at the Hubbard Chambers room, 118 N Magnolia. Mayor, Mary Alderman, Kenneth Baldwin, Evlyn Hawthorne, Ashlee Peacock, Lynn Hammer, and Audrey Johnson were present. None were absent. City Administrative Employees, City Manager/Chief of Police, Jason Patrick and City Secretary, Amber Fuller were present.

I. Call to Order, Proof of Posting, Proof of Notification

A. Mayor, Mary Alderman, called the meeting to order at 6:00pm followed by the Pledge of Allegiance.

II. Hearing from the public:

A. **Archie Anderson to address council regarding burn permits**

Archie Anderson did not attend the meeting.

B. **Kevin and Kirby Cervenka to address council regarding stray animal issue**

Kevin Cervenka and neighbors addressed the council regarding stray animals.

Judy Burris, Judy Howell, and Chris Howell addressed the council regarding new recovery center on Hickory Ave.

Larry Hawthorne addressed the council regarding land adjoining Kiddie Land Park that was donated to the City of Hubbard.

III. Action Items

A. **Swearing in Shannon Skilling Municipal Court Judge by Mayor.**

Mayor Mary Alderman swore in Shannon Skilling as City of Hubbard Municipal Court Judge.

B. **Consider and Act on appointing the Mayor Pro-tem.**

Audrey Johnson made the motion to appoint Kenneth Baldwin as Mayor Pro-tem. Ashlee Peacock seconded the motion. Audrey Johnson, Ashlee Peacock, Lynn Hammer, and Evlyn Hawthorne voted for the motion. Kenneth Baldwin abstained and the motion carried.

C. **Consider and Act TML Intergovernmental Risk Pool 2017/2018 re-rates.**

Ashlee Peacock made the motion to approve TML Intergovernmental Risk Pool 2017/2018 re-rates. Kenneth Baldwin seconded the motion. All were in favor and the motion carried.

D. **Consider and Act on paying off the 2013 Ford F-150 and purchasing a new city truck.**

Evlyn Hawthorne made the motion to pay off the 2013 Ford F-150 and purchase a new city truck. Kenneth Baldwin seconded the motion. All were in favor and the motion carried.

E. **Consider and Act on appointing Jason Patrick and Mary Alderman as HFDC directors to replace Nancy Smith and Dorthy Jackson.**

Kenneth Baldwin made the motion to appoint Jason Patrick and Mary Alderman as HFDC directors to replace Nancy Smith and Dorthy Jackson. Ashlee Peacock seconded the motion. All were in favor and the motion carried.

F. **Consider and Act on Ordinance 061317-01 to review and continue juvenile curfew ordinance, Chapter 8, Article 8.02 Minors, Division 2 Curfew of the Code of Ordinance of the City of Hubbard, Texas.**

Ashlee Peacock made the motion to approve Ordinance 061317-01 to review and continue juvenile curfew ordinance, Chapter 8, Article 8.02 Minors, Division 2 Curfew of the Code of Ordinance of the City of Hubbard, Texas. Audrey Johnson seconded the motion. All were in favor and the motion carried.

G. Consider and Act on April 2017 and May 2017 financials.

Ashlee Peacock made the motion to approve April 2017 and May 2017 financials. Audrey Johnson seconded the motion. All were in favor and the motion carried.

H. Consider and Act on April 11, 2017, May 3rd, 2017, and May 16, 2017 minutes.

Kenneth Baldwin made the motion to approve April 11, 2017, May 3, 2017, and May 16, 2017 minutes. Audrey Johnson seconded the motion. All were in favor and the motion carried.

IV. Discussion

A. Building permit fees from inspector, Gary Garner

None

B. City Manager Report

1. Official newspaper

City Manager, Jason Patrick, explained that the Hubbard Times could not be made the City of Hubbard's official newspaper until they have been in circulation for one year. Mayor Alderman stated that Ms. Derrickson had been in contact with the City Secretary to receive information.

2. Water/wastewater report

City Manager, Jason Patrick, handed out the water/wastewater report provided by Utility Director, Lorie Rankin.

3. Budget workshop dates

The council discussed having a budget workshop on July 25th at 5:30p.m.

4. Sale of old ambulance building

City Manager, Jason Patrick, explained that the old ambulance building located at NW Second Street has been listed through Muirhead Ranch and Realty. He stated there's an interested buyer to purchase the property.

C. Police Chief Report

1. Monthly activity log

Police Chief, Jason Patrick, presented the May 2017 police report.

D. Recreation Center Report

1. Events at the Recreation Center

Evlyn Hawthorne reported the summer feeding program will take place daily during the weekdays from 11am-3pm. The food give away will take place on Saturday, June 17, 2017, and volunteers are needed.

V. Executive Session

A. Discussion concerning personnel issues, City Secretary evaluation and duties, pursuant to Article 551.074 – Personnel Matters – V.T.C.A

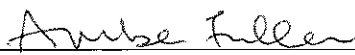
The Council went into executive session at 6:41pm and went back into open session at 6:51pm.


VI. Action Items

A. Consider and Act on City Secretary evaluation, duties, and possible compensation.

Ashlee Peacock made the motion to approve a salary increase of \$3750.00 per year for City Secretary due to evaluation. Lynn Hammer seconded the motion. All were in favor and the motion carried.

VII. Adjourn: Audrey Johnson made the motion to adjourn the meeting at 6:53pm and Ashlee Peacock seconded the motion. All were in favor and the motion carried.


Amber Fuller, City Secretary


Mary Alderman, Mayor