

ORDINANCE

An Ordinance adding Article 4.06 “Vendor Regulations to Chapter 4 “Business Regulations” of the Code of Ordinances of the City of Hubbard, Texas. This ordinance is to regulate vendor operations within the City of Hubbard and to provide for fee process and violation penalties herein: This ordinance will take effective on August 11, 2015.

Now, Therefore, Be it Ordained by the City Council of the City of Hubbard, Texas;

Section 1: That Article 4.06 concerning Vendor Regulations be added to Chapter 4 “Business Regulations” of the Code of Ordinances, City of Hubbard, Texas, be and hereby read as follows:

Section 2: Rules and Regulations

1. All vendors are required to submit a completed and signed application to operate within the City of Hubbard and to pay fee.
2. Payment is due in advance. If renting from City owned or Hubbard Economic Development property booth spaces will not be assigned without payment.
 - a. There will be no refunds
 - b. To reserve the same booth space for the next event, advance payment is required.
3. City of Hubbard and the Hubbard Economic Development Corporation reserves the right to refuse admission to any vendor and limit or restrict merchandise selection being offered by the vendor.
4. Discrimination based on race, ethnicity, national origin, ancestry, sexual orientation, gender, age, political affiliation, or religious belief is prohibited.
5. Vendors are required by Texas State Law to have a Texas sales tax permit. Contact 800-252-5555 or www.window.state.tx.us/taxpermit for sales tax information. Vendors are to report sales tax generated within the City Limits of Hubbard through the City of Hubbard, Texas.
6. Food/drink booths must meet the Texas Department of State Health Services standards. The Temporary Food Establishment Permit Application – Multiple Events & guidelines can be obtained www.dshs.state.tx.us/fdlicense/apps.shtm or calling 512-834-6626.
7. It is the responsibility of each vendor to abide by all state and federal regulations which govern the production, harvest, preparation, preservation, labeling, and/or safety of products offered for sale within the City of Hubbard. Vendors are liable for their own products. Additionally, any required license should be placed in plain view of the consumers.
8. Vendor agrees not to place any nails or other permanent objects into facilities. No hanging from electrical wiring. Anyone causing damage to the facilities, including restrooms, will be charged a minimum of \$50.00 for damages, or more depending on the actual damages.
9. All advertisements must be displayed within the confines of the booth space. No advertisement may be placed on buildings, trees, posts, fences, etc.
10. Vendors must provide their own tables/chairs/clothes racks. Clothes must not be displayed on the ground.
11. Vendors are responsible for keeping their booth spaces clean. Vendors are responsible for their own trash disposal.
12. Animal sales are prohibited. Appropriate Adoption agencies may be allowed with City Manager approval.
13. Vendors shall conduct themselves in a professional manner.
 - a. No Alcoholic Beverages (unless specified in different application)
 - b. No illegal Activities
 - c. No arguing with customers/Vendors
 - d. No drugs

This institution is an equal opportunity provider.

- e. No cursing
- f. No rude or discourteous behavior
- 14. City of Hubbard/HEDC assumes no liability for any disputes among dealers and/or customers, or for injuries or damage to persons or property.
- 15. Parents or guardians are responsible for minor children brought onto City/HEDC owned property.
- 16. No pets allowed
- 17. Rules and regulations are subject to change. It is the vendor's responsibility to keep track of the rules.
- 18. Produce vendors do not need to get a temporary event permit if they are selling whole, un-cut, not sampled vegetables or fruits.
- 19. Homemade jams, jellies, & baked goods cannot be sold without proper State Law permits.
- 20. In the event that any Vendor violates these rules, the City may suspend or terminate the Vendor's ability to operate within the City limits of Hubbard.

Passed This 11th Day of August, 2015 at a regular scheduled meeting of the City Council of the City of Hubbard, there being a quorum present, and approved by the Mayor on the date above set out.

Approved:

By: _____

Nancy Smith, Mayor

Attest:

By: _____

Amber Fuller, City Secretary