

City of Hubbard  
Municipal Court  
Judge Dorothy Jackson

118 N Magnolia  
Hubbard, Texas 76648  
254-576-2576

**Court Hours**

Monday - Friday  
8:00 a.m. - 5 p.m.

**Number of Miles Over the Speed Limit**

- 01-10 .....\$188.00
  - 11-15 .....\$198.00
  - 16-20 .....\$208.00
  - 21-25 .....\$218.00
  - 26-30 .....\$248.00
  - 31-35 .....\$268.00
  - 36 & up .....\$304.00
- PLEASE CALL COURT FOR PRICING IF SPEEDING IN A SCHOOL ZONE.**

**Child Safety Restraint Violation**

- Under 8 years .....\$162.00
- 8-15 yrs .....\$162.00

**Adult No Seat Belt- Driver (Over 15),.....\$157.00  
For Other Seat Belt Violations Please Call  
The Court.**

- No Drivers license .....\$227.00
- Permit unlicensed driver to drive .....\$232.00
- Expired Drivers license .....\$207.00
- Expired registration/inspection .....\$184.00
- Overtaking/passing violation .....\$193.00
- Littering .....\$168.00
- Minor in possession.....\$212.00
- No Liability Insurance.....\$357.00
- Running stoplight.....\$193.00
- Open Alcohol Container.....\$237.00

**PLEASE READ THIS FORM  
BEFORE CALLING THE COURT!**

This letter is furnished as a courtesy to you by the Municipal Court of Hubbard, Texas to assist you in making disposition of the charge(s) filed against you. Please note **THE JUDGE CAN NOT DISCUSS THE MERITS OF A PENDING JUDICIAL PROCEEDING PRIOR TO TRIAL** (Canon 3(5) Code of Judicial Conduct).

If you wish to enter a plea of guilty or nolo contendere, please so indicate in the proper space provided on the reverse side. The fine for nolo contendere is the same as that for a plea of guilty.

**MAKE YOUR REMITTANCE BY MONEY ORDER, CASHIERS OR PERSONAL CHECK PAYABLE TO HUBBARD MUNICIPAL COURT.** Return a copy of the citation with remittance to assure proper credit.

If you wish to enter a plea of not guilty and desire a trial please do so as indicated on this form.

The judge can not discuss the merits of a pending judicial proceeding prior to trial for trial and any other required proceedings.

You are required to advise the court of any change of address. You have the right to a trial by jury, if you so request.

**Driving safety course information:**

Under the laws of the State of Texas, you may be able to have this one charge dismissed by taking the Driving Safety Course. However you will lose that right if you fail to provide written notice to the court of your desire to do so on or before your appearance date. For eligibility requirements please see reverse side. If you meet the eligibility requirements as stated on the reverse side, you are responsible for completing the course and remitting the signed court copy completion certificate to the court. Juveniles 16 & under must appear with a parent or guardian. If charged with MIP 18 or under, you must appear in court with a parent or guardian.

\*\*\* For information on deferred adjudication please call the court.

**Failure to appear:**

If you do not appear by the appearance date on your citation you will be charged with a "Failure to Appear" resulting in additional fines and denial of renewal of drivers license.

**Compliance Dismissals:**

Expired Registration; Expired Inspection (if not expired more than 60 days); Expired Drivers License. **Call the court for more info on these offenses.**

**Liability Insurance**

Liability Insurance will be dismissed upon presentation of evidence that liability insurance was in effect on the vehicle driven on date of offense. There is no administrative fee for this charge.

**Reply form:**

Defendants Name

Address

City, State, Zip

Phone No.

Driver License or ID number

\_\_\_\_\_ I hereby enter a plea of guilty and waive my right to a jury trial. Payment for amount of fine is enclosed.

\_\_\_\_\_ I hereby enter a plea of nolo contendere/no contest. Payment for amount of fine enclosed.

\_\_\_\_\_ I hereby plea not guilty and request jury trial.

\_\_\_\_\_ I hereby plea not guilty and request trial by Judge (bench trial).

# Request form for Driving Safety Course

FAILURE TO REMIT THIS FORM ON OR BEFORE YOUR APPEARANCE DATE WILL RESULT IN INELIGIBILITY FOR THE COURSE!

PLEASE INDICATE TRUE OR FALSE NEXT TO THE STATEMENT LISTED BELOW. IF ANY ARE FALSE YOU ARE NOT ELIGIBLE FOR THE DRIVING SAFETY COURSE AND MUST REFER TO THE FORM ON REVERSE.

- I hereby plea no contest
- I posse a valid Texas drivers license.
- I have not taken the drivers safety course in lieu of paying a fine during the past 12 months.
- I am not in the process of taking the driving safety course to dismiss another offense.
- I am not charged with going 25 miles or more over the speed limit, passing school bus, emergency vehicle, and do not hold a commercial drivers license.
- I understand that I am responsible for completing a STATE APPROVED driving safety course and remitting the proper forms to the court before the expiration of the 90 day time period in which I am granted to complete all requirements.
- I understand that this form must be notarized if mailing to the court.
- I have enclosed payment of court cost and fee in the amount of \$114.00.

IF YOU HAVE ANSWERED TRUE TO ALL THEN YOU ARE ELIGIBLE FOR THE COURSE AND ARE RESPONSIBLE FOR COMPLETING THE COURSE, REMITTING THE SIGNED COURT COPY OF CERTIFICATE OF COMPLETION, AND SEEING TO IT THAT THE COURT RECEIVES A CERTIFIED COPY OF YOUR DRIVING RECORD WITHIN SAID 90 DAY PERIOD. YOU WILL BE NOTIFIED BY THE COURT IF YOU ARE ELIGIBLE.

**When requesting the driving safety course, make sure you have included the following items:**

1. The completed and notarized request form for the driving safety course.
2. A cashiers check, money order, or personal check in the amount of \$114.00.
3. A copy of your financial responsibility (insurance)
4. A self addressed stamped business sized envelope.

Send all correspondence to the Court by Certified Mail.

Make checks payable to: Hubbard Municipal Court

**Phone Calls do not constitute an appearance. Fill out all blanks on this form.**

Thank you  
Debbie Walter  
Court Clerk

\_\_\_\_\_  
NAME

\_\_\_\_\_  
MAILING ADDRESS

\_\_\_\_\_  
CITY, STATE, ZIP

\_\_\_\_\_  
TELEPHONE #

\_\_\_\_\_  
DRIVER LICENSE #

\_\_\_\_\_  
DATE OF BIRTH

\_\_\_\_\_  
CITATION #

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

Sworn and subscribed before me this the \_\_\_\_ day of \_\_\_\_\_, 200\_\_

\_\_\_\_\_  
NOTARY PUBLIC