

**ORDINANCE 091217-02**

**AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF HUBBARD, TEXAS FOR THE PURPOSE OF AUTHORIZING THE FISCAL YEAR 2017-2018 BUDGET.**

**WHEREAS**, the City Manager of the City of Hubbard submitted to the City Council on July 25, 2017 the proposed Operating Budget for the City of Hubbard Fiscal Year 2017-2018, and

**WHEREAS**, Council choose to increase the tax rate to 0.8670. The two required public hearings was conducted August 29, 2017 and September 5, 2017.

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMAN OF THE CITY OF HUBBARD, TEXAS:**

That the Operating budget and the Capital Improvements Program (CIP Plan) for the City of Hubbard Fiscal Year 2017-2018 is hereby approved and adopted by the City Council of the City of Hubbard.


That a true copy of the approved and adopted budget shall be filed with the City Secretary and County Clerk.

That is hereby officially found and determined that the meeting at which this ordinance is passed is open to the public as required by law and that public notice of the time, place and purpose of said meeting was given as required.

**PASSED AND APPROVED** this 12<sup>th</sup> day of September, 2017.



Mary Alderman, Mayor  
City of Hubbard, Texas

Attest:   
Amber Fuller  
City Secretary

CITY OF HUBBARD  
GENERAL FUND BUDGET  
FISCAL YEAR 2017/2018

*This budget will raise more total property taxes than last year's budget by \$22,204.69 which is 5.4794%, and of that amount \$1,830.75 is tax revenue to be raised from new property added to the tax roll this year.*

*This is the proposed tax rate.*

***M&O \$.7399/\$100 and I&S \$.1271/\$100 for total of  
\$.8670/\$100***

**CITY OF HUBBARD - GENERAL FUND**

**Budget 2017-2018**

	<b><u>Budget</u></b>
Ordinary Income/Expense	
Income	
4400 · POLICE INCOME	
4400.3 · POLICE SEIZURE INCOME	0.00
4400.2 · POLICE EDUCATION FROM STATE	1,000.00
4400 · POLICE INCOME - Other	12.00
Total 4400 · POLICE INCOME	<u>1,012.00</u>
4080 · PERMITS	
4085 · SOLICITORS PERMIT	30.00
4081 · SPECIFIC USE PERMIT- OTHER	500.00
4082 · ALCOHOL PERMIT/LICENSE	30.00
4083 · BUILDING/MOBILE HOME PERMITS	917.00
Total 4080 · PERMITS	<u>1,477.00</u>
4045 · TAX ABATEMENT LEIN - Lots Mowed	0.00
4075 · INSPECTION INCOME	800.00
4005 · ONLINE PYMTS	0.00
4065 · PAST DUE FINES	55,000.00
4300 · CITY PARKS	
4302 · CITY PARK BY POOL	50.00
4301 · CITY LAKE PARKS	400.00
4300 · CITY PARKS - Other	0.00
Total 4300 · CITY PARKS	<u>450.00</u>
4200 · HEDC SERVICES	2,000.00
4035 · LATE RENDITION PENALTIES	100.00
4135 · POOL INCOME	0.00
4130 · RECREATION CENTER DUES	100.00
4055 · HOTEL/MOTEL TAX REVENUE	200.00
4000 · P.I.L.O.T.	600.00
4010 · CURRENT TAXES	381,927.45
4020 · DELINQUENT TAXES	0.00
4030 · PENALTIES & INTEREST	0.00
4040 · FRANCHISE TAXES	75,000.00
4050 · SALES TAXES	140,000.00
4060 · COURT FINES	300,000.00
4090 · RENTAL INCOME	
4092 · Careflite	0.00
Total 4090 · RENTAL INCOME	<u>0.00</u>
4100 · MISCELLANEOUS INCOME	
4106 · RETURN CK FEES	40.00
4107 · Notary	125.00
4105 · MISCELLANEOUS INCOME/SALES	732.96
4100 · MISCELLANEOUS INCOME - Other	0.00
Total 4100 · MISCELLANEOUS INCOME	<u>897.96</u>
Total Income	<u>959,564.41</u>

**CITY OF HUBBARD - GENERAL FUND**

**Budget 2017-2018**

	<u>Budget</u>
Gross Profit	959,564.41
Expense	
610 · CITY HALL BUILDING EXP	
6104 · CITY HALL CLEANING	2,600.00
6102 · City Hall Supplies	972.00
6101 · City Hall Utilities	13,800.00
6100 · City Hall R&M	1,000.00
Total 610 · CITY HALL BUILDING EXP	<u>18,372.00</u>
690 · CREDIT CARD PAYMENTS	
6901 · CREDIT CARD FEE	400.00
Total 690 · CREDIT CARD PAYMENTS	<u>400.00</u>
540 · JUVENILE CASE MANAGER	
5403 · Case manager training	
5402 · JUVENILE CM FUND EXP	1,500.00
5401 · JUV CASE MGER PAYROLL TAXES	758.00
5400 · JUV CASE MGER SALARIES	9,898.00
540 · JUVENILE CASE MANAGER - Other	0.00
Total 540 · JUVENILE CASE MANAGER	<u>12,156.00</u>
500 · ADMINISTRATION	
5090 · CITY HALL/BARN/TOWER UTILITIES	0.00
5010 · ADMIN TRAINING	4,500.00
5002 · ADMINISTRATION PAYROLL TAXES	2,964.38
5000 · ADMINISTRATION SALARIES	38,750.00
5003 · ADMINISTRATION EMPLOYEE INSURAN	4,368.36
5030 · ADMINISTRATION CAPITAL OUTLAY	1,500.00
5025 · ADMINISTRATION ADVERTISING	500.00
5004 · ADMINISTRATION MATCH TMRS	342.94
Total 500 · ADMINISTRATION	<u>52,925.68</u>
520 · POLICE EXPENSE	
5291 · Communication Tower	289.00
5234 · CopSync	2,229.60
5272 · POLICE SPECIAL FUND EXP	0.00
5220 · Animal/Livestock Containment	0.00
5271 · POLICE EDUCATION FUND EXP	0.00
5290 · POLICE PHONES	5,300.00
5255 · POLICE UNIFORMS	1,000.00
5211 · POLICE TRAVEL	0.00
5210 · POLICE TRAINING	2,000.00
5245 · K-9 EXPENSE	0.00
5230 · POLICE CAPITAL OUTLAY	8,300.00
5235 · POLICE SUPPLIES	
5236 · Technology	0.00
5235 · POLICE SUPPLIES - Other	8,300.00
Total 5235 · POLICE SUPPLIES	<u>8,300.00</u>

CITY OF HUBBARD - GENERAL FUND

Budget 2017-2018

	<u>Budget</u>
5265 · POLICE ADV.	100.00
5270 · POLICE SEIZURE EXPENSE	0.00
5204 · POLICE MATCH TMRS	1,807.93
5222 · LAW ENFORCEMENT LIABILITY	2,801.00
5215 · POLICE R&M EQUIPMENT	10,000.00
5203 · POLICE EMPLOYEE INSURANCE	21,842.00
5225 · POLICE FUEL	15,000.00
5250 · POLICE PROFESSIONAL FEES	3,000.00
5201 · POLICE OVERTIME SALARIES	7,000.00
5200 · POLICE SALARIES	
5200.2 · Police TEP	10,000.00
5200.1 · Police Part time/Reserve	0.00
5200 · POLICE SALARIES - Other	198,641.35
Total 5200 · POLICE SALARIES	208,641.35
5202 · POLICE PAYROLL TAXES	16,537.33
Total 520 · POLICE EXPENSE	314,148.21
670 · TAXES ON FINES	148,500.00
530 · STREET EXPENSE	
5390 · STREET UTILITIES	
5393 · City Barn	856.00
5391 · Street Lights	35,500.00
Total 5390 · STREET UTILITIES	36,356.00
5395 · STREET CELL PHONE	590.00
5360 · STREET CONTRACT LABOR	0.00
5355 · STREETS UNIFORMS	500.00
5302 · STREET PAYROLL TAXES	4,250.07
5300 · STREET SALARIES	54,431.52
5301 · STREET PAYROLL OVERTIME	2,200.00
5315 · STREETS R&M EQUIPMENT	
5316 · STREET EQUIPMENT LABOR/SERVICE	0.00
6137.1 · New Equipment purchase	0.00
5315 · STREETS R&M EQUIPMENT - Other	6,000.00
Total 5315 · STREETS R&M EQUIPMENT	6,000.00
5317 · STREET R&M SYSTEMS	15,000.00
5325 · STREET FUEL	7,500.00
5304 · STREET MATCH TMRS	491.68
5324 · MOTORGRADER/TRUCK PURCHASES	13,025.42
5303 · STREET EMPLOYEE INSURANCE	4,750.20
Total 530 · STREET EXPENSE	145,094.89
580 · PARKS EXPENDITURES	
5890 · PARKS UTILITIES	0.00
5800 · MISCELLANEOUS EXP - PARK LAKE	0.00
5802 · PARKS EXPENSE	0.00
580 · PARKS EXPENDITURES - Other	2,000.00

CITY OF HUBBARD - GENERAL FUND

Budget 2017-2018

	<u>Budget</u>
<b>Total 580 · PARKS EXPENDITURES</b>	2,000.00
<b>510 · JUDICIAL</b>	
5110 · JUDICIAL TRAINING	200.00
5100 · JUDICIAL SALARIES	29,008.09
5102 · JUDICIAL PAYROLL TAXES	2,227.12
5101 · JUDICIAL PAYROLL OVERTIME	101.55
5104 · JUDICIAL MATCH TMRS	257.65
5103 · Employee Insurance - Judicial	4,368.36
<b>Total 510 · JUDICIAL</b>	<u>36,162.77</u>
<b>560 · POOL EXPENSE</b>	
5635 · POOL SUPPLIES	0.00
5690 · POOL ELECT/GAS UTILITIES	0.00
5600 · POOL SALARIES	
5605 · Pool Contract Labor	0.00
<b>Total 5600 · POOL SALARIES</b>	<u>0.00</u>
5615 · POOL Repair and Maintenance	0.00
560 · POOL EXPENSE - Other	12,500.00
<b>Total 560 · POOL EXPENSE</b>	<u>12,500.00</u>
<b>550 · RECREATION CENTER EXPENSE</b>	
5504 · RECREATION CONTRACT LABOR	
5503 · Rec R&M	6,000.00
5590 · RECREATION CENTER UTILITIES	5,900.00
5501 · REC PAYROLL TAXES	1,234.00
5500 · REC CENTER SALARIES	10,000.00
5502 · RECREATION CENTER MISCELLANEOUS	0.00
<b>Total 550 · RECREATION CENTER EXPENSE</b>	<u>23,134.00</u>
<b>570 · VOL FIREDEPARTMENT EXPENSE</b>	
5790 · FIRE DEPT. UTILITIES	4,400.00
5705 · FIRE/COUNCIL RETIREMENT	1,400.00
5720 · FIRE FUEL	3,600.00
5700 · FIRE PROTECTION	10,000.00
<b>Total 570 · VOL FIREDEPARTMENT EXPENSE</b>	<u>19,400.00</u>
<b>640 · OTHER EXPENSE</b>	
6404 · CLEAN UP DAY	1,792.00
6475 · Old Justice Center Utilities	0.00
6440 · HUBBARD ECONOMIC DEVELOPMENT	46,200.00
6498 · STEEL STORAGE CONTAINER	0.00
6473 · UNEMPLOYMENT	1,000.00
6471 · WORKERS COMPENSATION	8,000.00
6425 · SUPPLIES	5,000.00
6470 · PROPERTY LIABILITY INS.	9,500.00
6420 · POSTAGE	4,000.00
6410 · OFFICE SUPPLIES	
6411 · Building Inspector Supplies	0.00

CITY OF HUBBARD - GENERAL FUND

**Budget 2017-2018**

	<u>Budget</u>
6410 · OFFICE SUPPLIES - Other	4,281.88
<b>Total 6410 · OFFICE SUPPLIES</b>	<b>4,281.88</b>
<b>6400 · MISCELLANEOUS EXPENSE</b>	
6431 · ABATEMENT/PROPERTY CLEAN UP	
6409 · WEBSITE	500.00
6407 · Ordinance Codification	600.00
6405 · ELECTIONS	3,200.00
6401 · MISC EXP other	2,700.00
6400 · MISCELLANEOUS EXPENSE - Other	0.00
<b>Total 6400 · MISCELLANEOUS EXPENSE</b>	<b>7,000.00</b>
6415 · DUES,FEES&PUBLICATIONS	6,000.00
6435 · BANK SERVICE CHARGE	25.00
6472 · LIABILITY COVERAGE	8,000.00
6497 · Reconciliation Discrepancies	0.00
<b>Total 640 · OTHER EXPENSE</b>	<b>100,798.88</b>
<b>600 · PROFESSIONAL FEES</b>	
6015 · ANNEXATION	
6015.1 · Annexation Attorney Fees	
<b>Total 6015 · ANNEXATION</b>	
6010 · ATTORNEY	
6012 · Tax Abatement	
6010 · ATTORNEY - Other	0.00
<b>Total 6010 · ATTORNEY</b>	<b>0.00</b>
6000 · BUILDING INSPECTOR	0.00
600 · PROFESSIONAL FEES - Other	55,000.00
<b>Total 600 · PROFESSIONAL FEES</b>	<b>55,000.00</b>
680 · CAPITAL OUTLAY	0.00
<b>590 · WATER/SEWER</b>	
5915 · Supplement to WS to pay bills	0.00
5935 · to be reimbursed by WS	
5930 · Credit on Credit Card	0.00
5910 · WATER/SEWER DEBT SUPPLIMENT	0.00
5902 · WATER/SEWER PAYROLL TAXES	0.00
5900 · WATER/SEWER SALARIES	0.00
<b>Total 590 · WATER/SEWER</b>	<b>0.00</b>
6200 · UNIFORMS	0.00
<b>Total Expense</b>	<b>940,592.43</b>
<b>Net Ordinary Income</b>	<b>18,971.98</b>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
7091 · FEMA Income	
9946 · Refund from Champion Energy	0.00
7300 · Transfer overage correction	0.00
7100 · INSURANCE CLAIM	0.00

**CITY OF HUBBARD - GENERAL FUND**

**Budget 2017-2018**

	<u>Budget</u>
9951 · SALE OF HEADSTART BUILDING	0.00
7018 · RECREATION SPECIAL FUNDS	0.00
7016 · DONATIONS - POLICE	0.00
7015 · K-9 DONATIONS	0.00
7000 · GRANT PROCEEDS	
7006 · SOLID WASTE GRANT	
7003 · EXXON MOBILE GRANT	2,000.00
Total 7000 · GRANT PROCEEDS	<u>2,000.00</u>
7020 · INTEREST INCOME	400.00
7080 · GAIN ON SALE OF FIXED ASSETS	0.00
7005 · LOAN PROCEEDS	0.00
Total Other Income	<u>2,400.00</u>
Other Expense	
8091 · FEMA Expense	
8600 · Collection Agency Fee - MVBA	
8213 · CITY FUNDED EVENTS	
8205 · Shattered Dreams Exp	0.00
Total 8213 · CITY FUNDED EVENTS	<u>0.00</u>
8505 · Change for New Change Drawers	0.00
8300 · Transfer Error	0.00
8025 · Reimburse due from HVFD	0.00
8022 · HEDC expense to be reimbursed	0.00
8502 · BOND ACCT EXPENSE	0.00
8010 · STREET LAMP REPLACEMENT	2,500.00
8501 · SECURITY FUND EXPENSE	0.00
8500 · TECHNOLOGY FUND EXPENSE	0.00
8018 · RECREATION SPECIAL EXPENSE	0.00
8410 · DEBT PAYMENTS	0.00
8400 · INTEREST EXPENSE	33.14
Total Other Expense	<u>2,533.14</u>
Net Other Income	<u>-133.14</u>
Net Income	<u><u>18,838.84</u></u>



# WATER, SEWER & SANITATION

## Budget 2017/2018

	<u>Budget</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
4035 · Sanitation Sales Tax	
4005 · RETURN CK FEES	300.00
4051 · Prairie Land Conservation Tax	12,960.00
4055 · TRANSFER FEES	300.00
4085 · GENERAL FUND DEBT PAYMENT	
4084 · TAX INCOME	55,000.00
4085 · GENERAL FUND DEBT PAYMENT - Other	0.00
<b>Total 4085 · GENERAL FUND DEBT PAYMENT</b>	<b>55,000.00</b>
4010 · WATER	480,000.00
4020 · SEWER	190,000.00
4030 · SANITATION	175,018.00
4040 · LATE CHARGE	16,460.00
4050 · RECONNECT FEE	3,760.00
4060 · WATER/SEWER TAP	0.00
4070 · MISCELLANEOUS INCOME	
4071 · MISCELLANEOUS INCOME	
<b>Total 4070 · MISCELLANEOUS INCOME</b>	
<b>Total Income</b>	<b>933,798.00</b>
<b>Gross Profit</b>	<b>933,798.00</b>
<b>Expense</b>	
6800 · Prairie Land Conservation fee	12,960.00
6045 · TMRS RETIREMENT	955.00
6400 · BANK FEES	250.00
6320 · ADVERTISING	300.00
6370 · CONTRACT SERVICES	0.00
6350 · DUES, FEES & SUBSCRIPTIONS	2,000.00
6040 · EMPLOYEE INSURANCE	9,120.00
6340 · FUEL	3,500.00
6070 · MISCELLANEOUS EXPENSE	200.00
6300 · OFFICE SUPPLIES	1,000.00
6315 · POSTAGE	3,500.00
6120 · PROFESSIONAL FEES	
6126 · WTP/WWTP OPERATOR	0.00
6124 · ATTORNEY FEES	0.00
6120 · PROFESSIONAL FEES - Other	13,000.00
<b>Total 6120 · PROFESSIONAL FEES</b>	<b>13,000.00</b>
6130 · REPAIRS & MAINTENANCE	
6134 · RENTAL OF EQUIPMENT	
6131 · EQUIPMENT	0.00
6132 · SYSTEM	137,000.00
<b>Total 6130 · REPAIRS &amp; MAINTENANCE</b>	<b>137,000.00</b>
6140 · PAYROLL	

# WATER, SEWER & SANITATION

## Budget 2017/2018

	<b>Budget</b>
6090 · PAYROLL TAXES	8,238.52
6142 · SALARIES OVERTIM	5,068.35
6141 · SALARIES	102,475.00
<b>Total 6140 · PAYROLL</b>	<b>115,781.87</b>
6150 · SANITATION EXPENSE	
6151 · GARBAGE	138,000.00
6152 · SLUDGE	0.00
<b>Total 6150 · SANITATION EXPENSE</b>	<b>138,000.00</b>
6305 · SUPPLIES	5,000.00
6325 · TRAINING	2,300.00
6310 · UNIFORMS	500.00
6200 · UTILITIES	
6203 · SEWER LIFT STATIONS	0.00
6202 · SEWER PLANT	0.00
6201 · WATER PLANT	0.00
6200 · UTILITIES - Other	80,000.00
<b>Total 6200 · UTILITIES</b>	<b>80,000.00</b>
6210 · WATER PURCHASES	50,000.00
<b>Total Expense</b>	<b>575,366.87</b>
<b>Net Ordinary Income</b>	<b>358,431.13</b>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
7120 · TML INSURANCE CLAIM REFUND	0.00
7010 · TWDB LOAN INCOME	
7011 · 2012 TWDB 62512 1.5Mil Income	0.00
<b>Total 7010 · TWDB LOAN INCOME</b>	<b>0.00</b>
7000 · GRANT PROCEEDS	
7002 · Water Line Replacement 712140	0.00
<b>Total 7000 · GRANT PROCEEDS</b>	<b>0.00</b>
7100 · INTEREST INCOME	500.00
<b>Total Other Income</b>	<b>500.00</b>
<b>Other Expense</b>	
8250 · HEDC to be reimbursed	
8030 · WTP Loan 7320 - Gov Capital	
8216 · Overpayment	0.00
8215 · Transfer/Deposit Error	
8200 · WS DEBT OWED TO GF	0.00
8010 · TWDB LOAN	
8011 · 2012 TWDB 62512 1.5Mil Expense	0.00
<b>Total 8010 · TWDB LOAN</b>	<b>0.00</b>
8600 · Unclaimed Deposits	0.00
8000 · GRANT EXPENSE	
8002 · Line Replacement Exp 712140	0.00
8000 · GRANT EXPENSE - Other	

# WATER, SEWER & SANITATION

## Budget 2017/2018

	<u>Budget</u>
Total 8000 · GRANT EXPENSE	0.00
8100 · INTEREST EXPENSE	126,354.19
8110 · DEBT PAYMENT	211,718.90
Total Other Expense	<u>338,073.09</u>
Net Other Income	<u>-337,573.09</u>
Net Income	<u><u>20,858.04</u></u>