

**CITY OFFICIALS**  
**CITY MANAGER**  
JASON PATRICK  
**CITY SECRETARY**  
AMBER FULLER  
**CITY CLERK**  
**DEPUTY COURT CLERK**  
SINA WHISTLER  
**COURT CLERK**  
DEBBIE WALTER

**MINUTES**  
**CITY OF HUBBARD**  
**CITY COUNCIL MEETING**  
**CALLED SCHEDULED MEETING**  
**HUBBARD CITY HALL, CHAMBER ROOM**  
**118 N MAGNOLIA AVE, HUBBARD, TEXAS**  
**TUESDAY, SEPTEMBER 5<sup>th</sup>, 2017, 6:00PM**

**MAYOR**  
MARY ALDERMAN  
**MAYOR PRO-TEM**  
KENNETH BALDWIN  
**ALDERMAN**  
EVLYN HAWTHORNE  
ASHLEE PEACOCK  
AUDREY JOHNSON  
LYNN HAMMER

The City Council of Hubbard met in a called scheduled meeting on Tuesday, September 5<sup>th</sup>, 2017 in the City of Hubbard, at the Hubbard Chambers room, 118 N Magnolia. Mayor, Mary Alderman, Kenneth Baldwin, Evlyn Hawthorne, Ashlee Peacock, Audrey Johnson, and Lynn Hammer were present. None were absent. City Administrative Employees, City Manager/Chief of Police, Jason Patrick and City Secretary, Amber Fuller were present.

**I. Call to Order, Proof of Posting, Proof of Notification**


A. Mayor, Mary Alderman, called the meeting to order at 6:00pm followed by the Pledge of Allegiance.

**II. Public Hearing – Second Public Hearing:**

A. **This public hearing is on the 2017 proposed tax increase. This is the second public hearing. The tax rate will be voted on September 12th, 2017 at 6:00pm at the Hubbard City Hall, Chamber room, 118 N Magnolia Hubbard, Texas. (See posted 2017 Tax Notice)**

Mayor, Mary Alderman, stated the date and time, and read the Public Hearing notice item. There was no public in attendance.

**III. Adjourn:** Ashlee Peacock made the motion to adjourn the meeting at 6:01pm and Evlyn Hawthorn seconded the motion. All were in favor and the motion carried.

  
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Amber Fuller, City Secretary

  
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Mary Alderman, Mayor

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**MINUTES**  
**CITY OF HUBBARD**  
**CITY COUNCIL MEETING**  
**REGULAR SCHEDULED MEETING**  
**HUBBARD CITY HALL, CHAMBER ROOM**  
**118 N MAGNOLIA AVE, HUBBARD, TEXAS**  
**TUESDAY, SEPTEMBER 12<sup>th</sup>, 2017, 6:00PM**

**MAYOR**  
MARY ALDERMAN  
**MAYOR PRO-TEM**  
KENNETH BALDWIN  
**ALDERMAN**  
EVLYN HAWTHORNE  
ASHLEE PEACOCK  
AUDREY JOHNSON  
LYNN HAMMER

The City Council of Hubbard met in a regular scheduled meeting on Tuesday, September 12<sup>th</sup>, 2017 in the City of Hubbard, at the Hubbard Chambers room, 118 N Magnolia. Mayor, Mary Alderman, Kenneth Baldwin, Evlyn Hawthorne, Ashlee Peacock, and Lynn Hammer were present. Audrey Johnson was absent. City Administrative Employees, City Manager/Chief of Police, Jason Patrick and City Secretary, Amber Fuller were present.

**I. Call to Order, Proof of Posting, Proof of Notification**

A. Mayor, Mary Alderman, called the meeting to order at 6:00pm followed by the Pledge of Allegiance.

**II. Public Hearing:**

A. **Public hearing on 2017/2018 fiscal year budget.**

Mayor, Mary Alderman, made note that there was not any public in attendance.

**III. Hearing from the public:**

A. **Anthony Klosky to address council regarding brush in the City of Hubbard.**

Mr. Klosky did not attend the meeting.

**IV. Action Items**

A. **Consider and Act on Resolution designating an administration service provider for the General Land Office Community Development and Revitalization CDBG-Disaster Recovery application and project implementation.**

Ashlee Peacock made the motion to approve the Resolution designating Grantworks as the administration service provider for the General Land Officer Community Development and Revitalization CDBG-Disaster Recovery application. Kenneth Baldwin seconded the motion. All were in favor and the motion carried.

B. **Consider and Act on Resolution designating an engineering service provider for the General Land Office Community Development and Revitalization CDBG-Disaster Recovery application and project related engineering services.**

Ashlee Peacock made the motion to approve Resolution designating KSA Engineers as the engineering service provider for the General Land Office Community Development and Revitalization CDBG-Disaster Recovery application and project related engineering services. Lynn Hammer seconded he motion. All were in favor and the motion carried.

C. **Consider and Act on Ordinance 091217-01 amending 2016/2017 fiscal year budget.**

Ashlee Peacock made the motion to approve Ordinance 091217-01 amending 2016/2017 fiscal year budget. Evlyn Hawthorne seconded the motion. All were in favor and the motion carried.

D. **Consider and Act on Ordinance 091217-02 setting the 2017/2018 fiscal year budget. This budget will raise more total property taxes than last year's budget by \$22,204.69 which is 5.4794%, and of that amount \$1830.75 is tax revenue to be raised from new property added to tax roll this year.**

Evlyn Hawthorne made the motion to approve Ordinance 091217-02 setting the 2017/2018 fiscal year budget. This budget will raise more total property taxes than last year's budget by \$22,204.69 which is 5.4794%, and of that amount \$1830.75 is tax revenue to be raised from new property added to tax roll this year. Ashlee Peacock seconded the motion. All were in favor and the motion carried.

E. **Consider and Act on property taxes by the adoption of an Ad Valorem tax rate of \$.7399/100 for maintenance and operations of the City of Hubbard for the year 2017. City of Hubbard adopted a tax rate that will raise more taxes for Maintenance and Operations than last year's tax rate. The**

**tax rate will effectively be raised by 26.5509 percent and will raise taxes for maintenance and operations on a \$100,000 home by approximately \$54.80.**

Ashlee Peacock made the motion to approve the adoption of an Ad Valorem tax rate of \$.7399/100 for maintenance and operations of the City of Hubbard for the year 2017. City of Hubbard adopted a tax rate that will raise more taxes for Maintenance and Operations than last year's tax rate. The tax rate will effectively be raised by 26.5509 percent and will raise taxes for maintenance and operations on a \$100,000 home by approximately \$54.80. Kenneth Baldwin seconded the motion. All were in favor and the motion carried.

**F. Consider and Act on debt rate for the year 2017 an Ad Valorem tax rate of \$.1271/100.**

Ashlee Peacock made the motion to approve the debt rate for the year 2017 an Ad Valorem tax rate of \$.1271/100. Kenneth Baldwin seconded the motion. All were in favor and the motion carried.

**G. Consider and Act on Ordinance 091217-03 fixing and levying City Ad Valorem Taxes for the City of Hubbard for the year 2017: Directing the assessment and collection thereof: stating the maintenance and operations for the General Fund and the debt rate paid out of the General Fund making the total tax rate \$0.8670 per \$100.00.**

Ashlee Peacock made the motion to approve Ordinance 091217-03 that the property tax rate be increased by the adoption of a tax rate of \$.8670/\$100 which is effectively a 6.734 percent increase in the tax rate. The maintenance and operations for the General Fund and the debt rate paid out of the General Fund making the total tax rate \$0.8670 per \$100.00. Lynn Hammer seconded the motion. The vote was taken by a roll call in which all council in attendance voted in favor. The motion carried.

**H. Consider and Act on removing Dorthy Jackson and Michael Jauch from the Hubbard Volunteer Fire Department's bank account and adding Sina Whistler, Amber Fuller, and Jason Patrick as authorized signers and executive directors of the account(s).**

Kenneth Baldwin made the motion to remove Dorthy Jackson and Michael Jauch from the Hubbard Volunteer Fire Department's bank account and add Sina Whistler, Amber Fuller, and Jason Patrick as authorized signers and executive directors of the account. Lynn Hammer seconded the motion. All were in favor and the motion carried.

**I. Consider and Act on HEDC items.**

**1. Approval of HEDC 2016/2017 budget amendment.**

Ashlee Peacock made the motion to approve the HEDC 2016/2017 budget amendment. Evlyn Hawthorne seconded the motion. All were in favor and the motion carried.

**2. Approval of HEDC 2017/2018 fiscal year budget.**

The council discussed the HEDC 2017/2018 fiscal year budget. The council discussed the HEDC accepting bids for a web page and removing the web page from the budget to make the budget balance.

Ashlee Peacock made the motion to approve the HEDC 2017/2018 fiscal year budget with the removal of line item 6022 titled Web Page. Kenneth Baldwin seconded the motion. All were in favor and the motion carried.

**I. Consider and Act on August 2017 financials.**

Ashlee Peacock made the motion to approve the August 2017 financials. Evlyn Hawthorne seconded the motion. All were in favor and the motion carried.

**K. Consider and Act on August 15, 2017, August 22, 2017, and August 29, 2017 minutes.**

Ashlee Peacock made the motion to approve the August 15, 2017, August 22, 2017, and August 29, 2017 minutes. Kenneth Baldwin seconded the motion. All were in favor and the motion carried.

**V. Discussion**

**A. City Manager**

**1. Report on Public Works Department projects**

City Manager, Jason Patrick, discussed Public Works projects with the water plant. He explained the water plant has been going down due to the membranes (filters) needing to be replaced. The City and KSA Engineers have been working towards resolving the issue; and are awaiting a response for the Texas Water Development Board on whether or not the City may use Aqua-Claire Technologies or if the project must go through the bidding process.

**2. Juvenile Case Manager Report**

Mr. Patrick gave a report over the Juvenile Case Manager's recent tasks and duties.

3. **Texas Municipal Retirement System**

Mr. Patrick explained when he started with the City full-time TMRS contributions were not made until approximately seven months later. The City Secretary and City Manager do not know why or how this happened, but wanted to bring it to the Council's attention.

4. **HOTCOG solid waste grant**

City Secretary, Amber Fuller, reported the HOTCOG called and offered to pay for the City's April 2017 clean-up day, because they had grant funds left over.

B. **Police Chief Report**

1. **Monthly activity log**

Chief of Police, Jason Patrick, gave the monthly August 2017 police report.

C. **Recreation Center Report**

1. **Events at the Recreation Center**

Evlyn Hawthorne reported the back to school rally, food give away, and the Exxon Mobil grant.

VI. **Adjourn:** Kenneth Baldwin made the motion to adjourn the meeting at 7:13pm and Ashlee Peacock seconded the motion. All were in favor and the motion carried.

  
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Amber Fuller, City Secretary

  
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Mary Alderman, Mayor