

CITY OFFICIALS
CITY MANAGER
JASON PATRICK
CITY SECRETARY
AMBER FULLER
CITY CLERK
DEPUTY COURT CLERK
SINA WHISTLER
COURT CLERK
DEBBIE WALTER

MINUTES
CITY OF HUBBARD
CITY COUNCIL MEETING
REGULAR SCHEDULED MEETING
HUBBARD CITY HALL, CHAMBER ROOM
118 N MAGNOLIA AVE, HUBBARD, TEXAS
TUESDAY, MARCH 14th, 2017, 6:00PM

MAYOR
MARY ALDERMAN
MAYOR PRO-TEM
KENNETH BALDWIN
ALDERMAN
EVLYN HAWTHORNE
ASHLEE PEACOCK
LARRY GARRETT
AUDREY JOHNSON

The City Council of Hubbard met in a regular scheduled meeting on Tuesday, March 14th, 2017 in the City of Hubbard, at the Hubbard Chambers room, 118 N Magnolia. Mary Alderman, Ashlee Peacock, Kenneth Baldwin, Audrey Johnson, and Evlyn Hawthorne were present. Larry Garrett was absent. City Administrative Employees present were City Manager/Chief of Police, Jason Patrick and City Secretary, Amber Fuller.

I. Call to Order, Proof of Posting, Proof of Notification

A. Mayor, Mary Alderman, called the meeting to order at 6:00pm followed by the Pledge of Allegiance.

II. Public Hearing:

A. **Public Hearing regarding a specific use permit application filed by Bryan Erler to operate a business referred to as "Recycling Business" at 100 SE First Street, Hubbard Texas 76648, within the City of Hubbard. This location is zoned Commercial.**
None

III. Hearing from the public:

None

IV. Action Items

A. **Consider and Act on Ordinance for specific use permit by Bryan Erler to operate a business referred to as "Recycling Business" at 100 SE First Street, Hubbard Texas 76648, within the City of Hubbard. This location is zoned Commercial.**

Kenneth Baldwin made the motion to approve the Ordinance for specific use permit by Bryan Erler to operate a business referred to as "Recycling Business" at 100 SE First Street, Hubbard Texas 76648, within the City of Hubbard. This location is zoned Commercial. Ashlee Peacock seconded the motion. All were in favor and the motion carried.

B. **Consider and Act on 2015/2016 audit as presented by Alton D. Thiele's office.**

Ashlee Peacock made the motion to approve the 2015/2016 audit as presented by Alton D. Thiele's office. Audrey Johnson seconded the motion. All were in favor and the motion carried.

C. **Consider and Act on appointing election judge for the May 6th, 2017 election.**

Evlyn Hawthorne made the motion to appoint Bobbie Loud as election judge for the May 6th, 2017 election. Ashlee Peacock seconded the motion. All were in favor and the motion carried.

D. **Consider and Act on pool lease with Guyla McClinton for the 2017 summer season.**

Ashlee Peacock made the motion to approve the pool lease with Guyla McClinton for the 2017 summer season. Audrey Johnson seconded the motion. All were in favor and the motion carried.

E. **Consider and Act on Ordinance adopting and establishing guidelines, criteria, and procedures governing tax abatement agreements pursuant to Chapter 312, Texas Tax Code.**

No action.

F. **Consider and Act on approving quote from Windstream Communications for a new phone system for City Hall and the Police Department.**

City Manager, Jason Patrick, explained the problems with the current phone system. The Nortel Networks system went out due to a power surge from a thunder storm; the City replaced some parts with parts from the phone system at the old justice center. The phone system is now obsolete and needs to be replaced. Mr. Patrick explained when the current system fails the City and Police Department will no longer have phones. City Secretary, Amber Fuller, received bids from Telco Depot and Windstream. The council felt that the phone system was extremely important, and discussed adding this item to be next agenda.

No action.

G. Consider and Act on January and February 2017 financials.

Ashlee Peacock made the motion to approve January and February 2017 financials. Audrey Johnson seconded the motion. All were in favor and the motion carried.

H. Consider and Act on January 17, 2017 and February 9, 2017 minutes.

Ashlee Peacock made the motion to approve the January 17, 2017 and February 9, 2017 minutes. Audrey Johnson seconded the motion. All were in favor and the motion carried.

V. Discussion

A. City Manager Report

1. Wild Boar Meat company complaints

City Manager, Jason Patrick, explained receiving several complaints regarding the Wild Boar Meat Company. He explained the business was approved by a bank to build a facility.

2. Use of computers at City Hall

City Manager, Jason Patrick, explained complaints regarding an employee operating a business on City time, but stated the complainants were not familiar with the employees schedule, and did not know whether that employee was on personal or city time.

3. No smoking ordinance

The City of Hubbard discussed whether or not to pursue a no smoking ordinance in businesses in the City of Hubbard.

4. Prairieland Ground Water Conservation fee

City Secretary, Amber Fuller, explained the loss of funds from the Prairieland Ground Water Conservation fee. The fee is based on usage, and needs to be increased by approximately \$0.30 per month.

B. Police Chief Report

1. Monthly activity log

Chief of Police, Jason Patrick, reported the March 2017 monthly activity log for the Police Department.

C. Recreation Center Report

1. Events at the Recreation Center

Evlyn Hawthorne reported the food give away on Saturday, March 18, 2017.

III. Adjourn: Audrey Johnson made the motion to adjourn the meeting at 6:52pm and Ashlee Peacock seconded the motion. All was in favor and the motion carried.



Amber Fuller, City Secretary



Mary Alderman, Mayor

